#1-5 represent how we mark “core items,” the minimal necessary items for a complete sentence (depending on the sentence pattern set by the verb).

1. Write S above all Subjects

2. Write V above Verbs
   * connect complementary infinitives to governing verb with a line underneath

3. Write O above Objects of verbs

4. Write IO above Indirect Objects of verbs (Dative as Recipient)

5. Write C above Subject Complements and Object Complements

6. Put square brackets around subordinate clauses [when you encounter them]
   * include all clauses with infinitive or finite verbs, but not participles;
   ** core items within these clauses should be marked as in #1-5 above.

7. Double underline Ablatives Absolute (Greek classes: Genitives Absolute)

8. Put parentheses (around prepositional phrases)

9. Draw arrows from adjectival modifiers to their nounheads.
   * adjectival modifiers include adjectives, participles, and genitive nouns & pronouns
   (arrows from adjectival relative clauses are optional)

10. Draw a box around all coordinating conjunctions such as et and sed.

These 10 items are the minimim required for elementary level language classes; intermediate and advanced classes may expand on these.